



**VOLUNTEER**  
At the MORRISTOWN-HAMBLEN  
LIBRARY

Date: \_\_\_\_\_

**PERSONAL INFORMATION.....**

Name (*Please Print*): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell/Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

What is the best way to reach you during the day? \_\_\_\_\_

Birthday (Month & Day only): \_\_\_\_\_ Age Range: (Circle One) 16-21 22-35 36-49 50+

Are you a student? (Circle One) Yes No Employed? (Circle One) Yes No

Emergency Contact: \_\_\_\_\_

Relationship: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Do you have a community service requirement? \_\_\_\_\_ (Circle One) School Work Court Other

If yes, how many hours are you looking for and by what date? \_\_\_\_\_

**SKILLS, EXPERIENCE AND INTERESTS.....**

Current or most recent Employer (if applicable): \_\_\_\_\_ P/T \_\_\_\_\_ F/T \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Job Title: \_\_\_\_\_

Job Responsibilities: \_\_\_\_\_

May we contact for a reference? (Circle) Yes No Contact Name/Phone: \_\_\_\_\_

Please tell us about your prior volunteer experience (if applicable)

Organization Name: \_\_\_\_\_ Your responsibilities: \_\_\_\_\_

May we contact for a reference? (Circle) Yes No Contact Name/Phone: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Your responsibilities: \_\_\_\_\_

May we contact for a reference? (Circle) Yes No Contact Name/Phone: \_\_\_\_\_

Please list hobbies, interests, special skills (including foreign language skills) and experience you can offer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AVAILABILITY.....

What days are you available to volunteer? (Circle as many as apply)

Mondays      Tuesdays      Wednesdays      Thursdays      Fridays      Saturdays

What time during the day are you available? (Circle as many as apply)

Mornings      Afternoons      Evenings

How often can you volunteer? (Circle as many as apply)

2 times per week      Once per week      Once or twice per month      Summer Only      Special Events Only

Other (Please specify): \_\_\_\_\_

What volunteer areas would interest you? (Circle all that apply)

Shelving Books	Children’s Room Circulation Desk	Main Floor Circulation Desk
Assisting with Children’s Programs	Assisting With Teen Programs	Assisting with Adult Programs
Processing Library Materials	Story Telling	Special Events
Working with Computers	Maintenance	Book Sales

Any other comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I understand and agree that the Morristown-Hamblen Library is under no obligation to consider me for full-time or part-time employment opportunities.*

Applicant Signature:

\_\_\_\_\_

Parent’s Signature: (if applicant is a minor)

\_\_\_\_\_

***Please return to any circulation desk or mail to:***

Sherry Ramsey—Volunteer Coordinator  
Morristown-Hamblen Library  
417 W. Main Street  
Morristown, TN 37814