

## **Hamblen County Library Board of Trustees Meeting Minutes – Jan 25, 2022**

The meeting was called to order at noon in the *George S. Hale Community Room* by Board Chair, Alpha Alexander.

**Attendance:** Alpha Alexander; Roxanne Bowen, Teresa Ayers, Kay Senter; Debra Williams, Rob Reel, Liz Campbell, David Tilson, and Treva Purkey. Also present was Morristown-Hamblen County Library Director, Shelly Shropshire, Jennifer Brurer, regional librarian, and Sara Egan from the regional office.

**Secretary's Report:** Minutes from the November meeting were approved on motion by Purkey and second by Bowen.

### **Treasurer's Report**

- Treasurer, Debra Williams, reviewed the Profit and Loss Budget vs. Actual FY 2020-2021 covering July 2021 through December 2021 (50 percent of budget). The report was filed for audit.

### **Public Comment – Regarding Agenda Items Only**

- No comments

### **Committee Reports**

- Finance – Debra Williams, Chair
  - No report
- Personnel – Elizabeth Campbell, Chair
  - Committee recommended and board approved Shropshire's proposal as follows:
    - Amanda McNalley be promoted to Youth Services Librarian, full-time w/benefits
    - Kyndall Wright go to 20 hours per week
    - Vanda Murphy, retiring
    - Madison Lane and Victoria Hipps, hours adjusted
    - Jimmy Lamb and Judy Turner, custodians at \$10 an hour, 15 hours each
- Policies – Kay Senter, Chair
  - The policy on Sexual Abuse or Molestation was discussed and members were asked to be prepared to vote on at the February meeting.
- Long Range Planning
  - Discussion on the following:
    - i. County Commissioner addition to the board
    - ii. Social media campaign
    - iii. Visit to the State Library in Nashville.
- Building and Grounds – David Tilson, Chair
  - Discussed bids for security cameras. Questions will be asked of low bidder and local bidder and a recommendation will be made in February.
  - One more bid is needed before gutter purchase can be approved.
- Nominating and Public Relations – Debra Williams, Chair
  - No report
- Purchasing – Treva Purkey, Chair
  - No report

## **Unfinished Business**

- Ayers discussed the Fantasy Con back-to-school event that is being proposed for July, 23, 2022 as a back-to-school event. She will check to see if event conflicts with other downtown activities, contact city to see if Main Street can be closed, call MUS and Health Department about using their parking lots, and work with director of Boys and Girls Club for ideas,

## **Public Comment – General**

There were no public comments

## **Morristown-Hamblen Library Director - Director Shropshire provided the following report:**

- Recommended library stay at current Covid protocol
- There are two current cases of Covid-19. We have had a total of six cases.
- Mentioned Events
  - The Library has provided 40 financial kits for children this month. For teens and adults, the Library has funded 15 kits for embroidery. These are the beginning of a series on life skills. February there will be a home budget kit for adults and teens.
- Vanda continues to read stories during story time on Wednesday and provides music and movement programs.
- The Lego Club will meet two times this month.
- Bobbie Hodges has been meeting one-on-one with patrons for computer classes.
- The Library Audit for FY 2020-2021 is still in process.
- Website Issues ([www.morristownhamblenlibrary.org](http://www.morristownhamblenlibrary.org)) continue. Bobbie Hodges has been working on issues as they appear.

## **Regional Library Report - Director Brurer provided the following report:**

- Announced the following training opportunities:

## **New Business**

- Jennifer Breuner, new Regional Library Director, was introduced to and welcomed by the board. She comes to this position from being the director of the Glen Ridge Public Library in New Jersey.
- A request by Shropshire that the Library be closed for training on Monday, Feb. 21 was approved by acclamation.

## **Meeting Adjourned until the fourth Tuesday in February, 22.**

Respectfully submitted by,

Teresa Ayers  
Secretary