

## **Hamblen County Library Board of Trustees Meeting Minutes – March 22, 2022**

The meeting was called to order at noon in the *George S. Hale Community Room* by Board Chair, Alpha Alexander.

**Attendance:** Alpha Alexander; Roxanne Bowen, Teresa Ayers, Kay Senter; Debra Williams, Rob Reel, Liz Campbell, David Tilson, and Treva Purkey. Also present was Morristown-Hamblen County Library Director, Shelly Shropshire, Jennifer Brurer, Sara Egan, regional librarian.

**Secretary's Report:** Minutes from the February meeting were approved on motion by Campbell and second by Tilson.

### **Treasurer's Report**

- Treasurer, Debra Williams, reviewed the Profit and Loss Budget vs. Actual FY 2020-2021 covering July 2021 through February 2021 (67 percent of budget). The report was filed for audit.

### **Public Comment – Regarding Agenda Items Only**

- No comments
- Visitor Todd Frommeyer was told he needed to file a request in advance to speak to the board.

### **Committee Reports**

- Finance – Debra Williams, Chair
  - It was noted that the library received \$2,600 reimbursement for gutters.
- Personnel – Elizabeth Campbell, Chair
  - No report.
- Policies – Kay Senter, Chair
  - No report. It was noted that the board composition is being reviewed.
- Long Range Planning
  - No report
  
- Building and Grounds – David Tilson, Chair
  - Discussed security cameras
  - APPA grant money may not be available
  - Asking for one-time capital expenditure; total approximately \$36,000 split between two funding bodies
- Nominating and Public Relations – Debra Williams, Chair
  - The board is anticipating a resignation letter from trustee Dwayne Nelson because his wife is having health issues. He hopes to be considered at a later date.
- Purchasing – Treva Purkey, Chair
  - No report

### Unfinished Business

- There was further discussion on the Fantasy Con back-to-school event that is being proposed for July, 23, 2022 as a back-to-school event. Ayers will check to see if event conflicts with other downtown activities, contact city to see if Main Street can be closed, call MUS and Health Department about using their parking lots, and work with director of Boys and Girls Club for ideas,

### Public Comment – General

There were no public comments

- Visitor Todd Frommeyer was told he needed to file a request in advance to speak to the board.

### Morristown-Hamblen Library Director - Director Shropshire provided the following report:

- Recommended library stay at current Covid protocol
- There are no current cases of Covid-19.
- Mentioned Training
  - Staff Training for Monday February 21, 2022, was a full day of learning about the Core competencies training online through the State Library, upcoming events at our library including the Summer Reading Program. They looked at some video tours of the new State Library and Archives building. The Staff split into small groups and were assigned to look online for some policies for makerspaces and discuss issues that may or may not arise while the public is using the makerspace.
  - Shelly and Tracy attended the Overdrive training on Feb. 24.
  - Shelly and Bobbie attended the mandatory training on cyber security at the Courthouse on March 11.
  - Shelly and Amanda attended the Reimaging School Readiness at the Holston River Regional on March 24.
- Upcoming Training
  - Shelly and Tracy will attend the TLA Conference April 12-14 in Knoxville.
  - Bobbie is attending Spanish Language classes
- Mentioned Events
  - March 2, 2022, The GFWC Ladies Reading Circle sponsored a Dr. Seuss party to promote reading to the children.
  - The Lego Club met one time this month on March 5, 2022.
  - Family Game night was held on March 8, 2022.
  - AMANDA McNally, Youth Services Librarian, is starting a new program: Family STEAM Night
  - Sherry Ramsey will lead the craft with the staff program this month on March 29, 2022, creating an inspirational sign.
  - Local author, Vince Vawter, will come to the library on March 31, 2022. You are invited to an evening with Vince Vawter, a Newberry Award Winner and former editor of the Knoxville News Sentinel. On April 19, 2022.

- Craft with the staff will be led by Amanda McNally and will teach an interesting skill of painting with broccoli.
- Amanda McNally is planning an Earth Day event for April 22, 2022. Participants will get to decorate a flowerpot and take home flower seeds to plant while supplies last!
- Penny and Tracy have been busy getting ready for the upcoming fundraiser play for the library. Friends of the Library provided \$1,000 for a sound system for the play. Penny and Tracy came in on their day off to set it up and check it all out. We are excited and we know that this equipment will have multiple uses over the years. The fundraiser is scheduled for April 23, 2022.
- The Library is working with the Thread and Thimble Quilt Guild to teach children the art of quilting. This program will use sewing machines to create a project and will be held every Saturday for six weeks in the community room starting April 30, 2022 at 2-3:30 p.m
- Summer Reading Program will be in the Somo Sala and GFWC Ladies Reading Circle circular in the Tribune for the Celebration of Tables in May.

**Regional Library Report** - Director Brurer provided the following report:

- Announced training opportunities:

**New Business**

- The website will be reviewed and necessary changes made to make sure all information is up-to-date, particularly the policy on visitors speaking to the board. .

**Meeting Adjourned until the fourth Tuesday in April.**

Respectfully submitted by,

Teresa Ayers  
Secretary