

HAMBLÉN COUNTY LIBRARY BOARD OF TRUSTEES
August 24, 2021

The meeting was called to order at noon in the George S. Hale Community Room by Board Chair Dr. Alpha Alexander.

- I. Attendance** – Dr. Alpha Alexander, Chair; Roxanne Bowen, Alpha Alexander, Treva Purkey, Elizabeth Campbell, Kevin Smith, Kay Senter, and Debra Williams. Also present were Holston River Regional Library Director Amy Anderson, and Morristown-Hamblen County Library Director Shelly Shropshire.
- II. Secretary’s Report** – Motion by Elizabeth Campbell, 2nd by Kevin Smith to accept the Minutes of the July 27, 2021 Library Board. Motion passed.
- III. Treasurer’s Report**
- This quarter’s payment from the city and county should be received in August.
 - The city is wanting to match the county’s budget for the Library. We will know in September.
 - We are renting the Common Room again, so we will be generating revenue from that.
 - Expenses- online subscriptions, newspapers, and magazine renewal are being made.
 - A toilet was replaced as well as an automatic door opener in the front.
 - July payroll has not been billed yet. The Auditor will adjust for the shared clinic costs.
 - The Morristown Taskforce on Diversity purchased books
 - Line 3251- Friends of the Library gave \$1,000 for staff awards
 - Line 6727-From previous fiscal year and billed in July
 - Adjusted budget-\$309,950-is less than we asked but more than we received last year, so we will have to use more reserve money.
 - Kay Thanked Treva for explaining the Library Board and what we do to the City Council.
 - Noted that If funding from city/county is decreased, the state can question Maintenance of Effort.
 - The Treasurer’s Report has been filed for audit.
- IV. Public Comments**
- Nothing to report.
- V. Committee Reports:**
- VI. Finance** – Updated Budget; Motion by Treva Purkey, 2nd by Elizabeth Campbell to accept updated budget. Motion passed. Dr. Alpha Alexander thanked Debra and Kay for getting the city and county to fund us at the same level and for keeping good relationships with both.
- **Personnel** – Nothing to report.
 - **Policy** – Committee will meet next month at 11 to discuss the social media policy with Shelly
 - **Long-Range** – Nothing to report.
 - **Building & Grounds** --Emergency lights need to be replaced (estimated \$2300). It was suggested to talk with the people who check the lights for the Chamber because this is important. The maintenance budget had a cushion in

it and the rest can come from reserve monies.

- **Nominating** – Welcome Teresa!
- **Purchasing** – Nothing to report.

VII. Unfinished Business – Nothing to report.

VIII. New Business – Nothing to report.

IX. Library Director's Report –

- The Board decided to postpone the Murder Mystery Fundraiser to the Spring due to Covid.
- October 9 at 5:30 is the Staff Appreciation and Awards Ceremony.
- The American Recovery Plan Act (ARPA) grant has been submitted.
- It was requested by the group loaning the quilt that there be publicity about the quilt being here.
- Motion was made to allow Board Chair and Library Director make changes to the Library Hours of Operation in an emergency situation. Motion made by Roxanne Bowen, 2nd by Debra Williams. Motion passed.
- See Library Director's Report for more information.

X. Regional Library Report –

- The Trustee workshop will not be held in Jefferson City, but will be virtual and afterwards will be available for those unable to watch at designated time. This will most likely take place at the end of September.

Respectfully submitted by

Roxanne Bowen