

## Hamblen County Library Board of Trustees Meeting

### Minutes – July 26,2022

The meeting was called to order at noon in the *George S. Hale Community Room* by Vice-President Board member Roxanne Bowen.

**Attendance:** Roxanne Bowen, Treva Perkey, Elizabeth Campbell, Kay Senter, Shelly Shropshire, M-H Library Director, Penny Cowan, Mike Reed, Rob Reel, Jennifer Breuer, Holston River Regional Library Director and Phyllis Ehresman.

#### Secretary's Report:

- Minutes from the May meeting were approved on motion by Kay Senter and seconded by Elizabeth Campbell.
- Minutes from the June meeting were approved on motion by Elizabeth Campbell and seconded by Treva Perkey.

#### Treasurer's Report:

- Shelly, Library Director reviewed the Profit and Loss Budget. Shelly stated profits were down because of low traffic flow.
- She reported Hotspots are bringing in a steady flow of income of approximately 40% more than their actual costs.
- ARPA Grant of \$4,000.00 was awarded to help offset.
- Maintenance repairs for the front automatic doors – cost \$4,000.00.
- Emergency lights \$2,000.00.
- Cost not covered by Library insurance for Gutter repairs will be paid to the Library by the City and County - reimbursement of \$2,800.00.

#### Public Comment:

- Rob Reel reported Teresa Ayers resignation.
- Kay Senter questioned if prior Library Board Member, Jo Ramaprasad, could fill the available spot of Secretary.
- Jo Ramaprasad spoke with Treva Purkey and Shelly Shropshire about an opportunity for the board to have TN Promise representatives speak about the program.

#### Committee Reports:

- Personnel – Elizabeth Campbell working with Attorney Jeff Cranford at the current laws dealing with family and medical leave, paid time off and termination pay. Shelly will present changes at next board meeting. Board is wanting to adapt a small retainer in order to pay Attorney Jeff Cranford for his services.

- Policies – Kay Senter stated Shelly would like for the board to revise the Hotspot renewal policy. Motion carried.
- Service animals are dogs and small horses. Other pets are considered comfort animals.
- What type of I.D will be considered

**Long Range Planning:**

- No report

**Building and Grounds:**

- No report

**Nominating and Public Relations:**

- Two board members needed:  
Teresa Ayers (County) term will end 2025 with two additional terms available;  
Debra Williams (County) term will end 2023 with two additional terms available.

**Purchasing -Treva Purkey**

- Purchased new and needed telephone system at \$4,300.00.
- Shelly and Treva explained the new system with MXN is a better deal because the County is updating and purchasing same system. Library’s old system is over 10 years old and is unable to update.

**Unfinished Business:**

- No report.

**Public Comment:**

- Roxanne Bowen read the policy and requirements for a request to address the board.
- Mark Bradley spoke his concern about a patron who frequently visits the library and is very rude, loud, and obnoxious. He stated the person, Ariel, a.k.a. Milton, has been banned from three downtown shops. Discussion was not made in front of Mr. Bradley. Jennifer Breuer stated documentation is the key in order to show proof situation was being dealt with justly. Shelly will discuss with Alpha Alexander, Board Chair.

**Morristown-Hamblen Library Director:**

- Children’s Summer Reading Program was a big success. Over 295 children registered
- Several programs being offered: STEAM night, LEGO Club, and Pokémon Club. Amanda is doing a great job!
- Makerspace in progress. Sewing machines, Circuit and GloForge printer are available.
- New ETSU student Caleb is working with us.
- Will get a Walter’s State College worker as well.

- Shelly welcomed new members Phyllis Ehresman and Mike Reed and offered to take them around the library to acquaint them with the facilities.

**Regional Library Director:**

- Jennifer Bruer introduced herself to new members. She is the Director of Holston River which covers 9 regions.
- She spoke of Trustee Certification and urged new members to complete on-line class.
- The Morristown-Hamblen Library board is 100% trained. All have completed the class.

**Adjournment:**

- Motion made by Kay Senter to adjourn,
- Motion was seconded by Rob Reel.

Respectfully submitted,

Penny Cowan,  
Acting Secretary