

Hamblen County Library Board of Trustees

Minutes for October 28, 2025

The October meeting of the Hamblen County Library Board of Trustees was called to order in the George S. Hale Community Room by President of the Board, Christy Cowan, at 5:35 p.m.

Attendance: Christy Cowan (Chair), Betsy Dobbins, Debi Hyder, Lisa Livesay (Regional Services Coordinator), Linda Raines, and Shelly Shropshire. A quorum was not present.

Secretary's Report: Christy presented the minutes from the meeting on September 23, 2025. No additions or corrections were needed but the minutes could not be approved due to lack of a quorum.

Treasurer's Report: Debi Hyder provided information from the Treasurer's Report. She called attention to items 1-5 on page one of the Profit & Loss report. There was no discussion and the report was filed for audit.

Public Comment Regarding Request of Agenda Items Only:

- None.

Committee Reports:

- Finance- Amanda Hale, Chair
 - None
- Personnel- Chris Capps, Chair
 - None
- Policies- Debi Hyder, Chair
 - None
- Long-Range Planning- Stan Harville, Chair
 - None
- Building and Grounds- Stan Harville, Chair
 - Roof Completion
 - Shelly reported that leaks have developed in the flat rubber part of the roof. That section of the roof was not replaced during the recent reroofing. Funds will need to be secured to repair or replace.
 - The insurance company (Auto Owners) recommends an annual inspection of the roof before they will insure it.
 - Quotes have not yet been received for the two areas of plumbing that need to be repaired.

- Nominating-Public Relations- Kim Fox, Chair
 - None
- Purchasing- Amanda Hale, Chair
 - None

Unfinished Business:

- Committee Assignments
 - Deferred

Public Comment- General:

- None

New Business:

- None

Morristown-Hamblen Library Director:

- Honor Request
 - Shelly reported that a request has been received from a member of the community who would like to honor a former teacher by naming the library's children's section after her. Since a quorum was not present, discussion was short and it was decided that the first step in making a decision would be to review the library's policy on gifts and memorials.
- The library's Fall Kickoff was a success. The Kickoff included 12 local authors and a young maker's sale.
- Circulation is increasing.
- The staff is working on their float for the Christmas Parade.
- Patrons have requested a Hoopla Digital streaming device. Shelly plans to ask for a trial period.
- The library received a technology grant which will pay for updated software and new computers for the children's area, among other things.

Regional Library Report:

- Lisa Livesay, Regional Services Coordinator, reported that monthly training for Trustees is underway via TEAMS. Other staff trainings include a "Summer Reading Co-op."

Imagination Library:

- Christy reported that the transition of the Imagination Library from the library to HC*EXCELL continues. The Imagination Library has moved into a space donated by the Morristown Housing Authority. Christy stressed that the Imagination Library desires to continue a positive relationship with the MH Library.

Friends Report:

- Planning is underway for the Friends to relocate to the Community Room to provide space for the Teen Room.
- The Holiday Book Sale is planned for December 6, 2025.
- The Friends meeting in October was postponed until November.

Adjournment: Chair Christy Cowan declared the October 2025 Hamblen County Library Board meeting adjourned at 6:10 p.m. The next meeting will be November 25, 2025. There will be no meeting in December.

Respectfully submitted,
Betsy Dobbins
Secretary